

WEST BENGAL STATE CONSUMERS' CO-OPERATIVE FEDERATION LIMITED

Memo No:221/C-109/2015-16 Dated 02.05.2017

INVITATION OF QUOTATION FOR ANNUAL MAINTENANCE CONTRACT (COMPUTER)

Quotations are hereby invited by CONFED-WB for AMC of Computers & Accessories with following terms & conditions for the following assets.

Sl.No.	Particulars	QTY.
01	Desktop PC	08 Nos.
02	Laptop	01 Nos
03	Dot Matrix Printer	02 Nos
04	HP DJ	01 No.
05	HP LJ	01 No.

Scope of work/Terms and conditions

1. The contract would be comprehensive including replacement of parts. The maintenance service will include service and breakdown maintenance of all Computer Hardware/Software items(including Monitor. Key board, Mouse, Operating systems etc.) along with Printers. UPS (excluding printer cartridges/plastic parts/printer head and UPS battery) installed in the office.
2. Vendor should have experience in the respective filed for at least 5 years.
3. Vendor should have expertise in maintenance and repairing of Servers, Computers, Laptops, printers UPS .
4. Bills shall be raised by the vendor on a quarterly basis.
5. Calls should be attended within 24 Hrs. Of lodging of the same.

Quotations should be furnished with all the documentary evidences and the pages should be self-attested by the authorised signatory.

Rate should be inclusive of taxes.

Vendors should mention their PAN, Service Tax & VAT No. in the quotation.

Quotation should be submitted within 19.05.2017 by 1.00 p.m.

The same will be opened on 19.05.2017 at 2.00 P.M. in the presence of the vendors/ authorised person of the vendors.

Authority of CONFED-WB is not bound to accept the lowest rate.

Interested vendors may visit CONFED office on any working day up to 18.05.2017 between 12 noon and 4 p.m.

