

Registration No: 42/Cal of 1965 Date 16.03.1965 amended and renamed

Registration No.: 466 of 2018 dt.11.10.2018 of RCS West Bengal

P-1, Hide Lane, Akbar Mansion (3rd Floor), Kolkata-73, Gram: STAFECON

☎ : (0) 33-2237 7012 /7013, ☎ : 033-2236 8942

E-mail ID: confedwb.org@gmail.com • Website : www.confedwb.org.in

Ref No.: 253./P-27/2022-23

Date: 06.05.2022

**NOTICE INVITING TENDER FOR SUPPLYING OFFICE
STATIONERIES**

Sealed applications are invited by the West Bengal State Multipurpose Consumers' Co-operative Federation Ltd. from reputed Companies for supplying the following office stationeries as follows:

Sl. No	Name of Item	Quantity
1	A4 Paper	100 rims
2	Arch File	30 pcs
3	A4 letter pad	50 pcs (Multipurpose)
4	Medium Letter Pad	50 Pcs
5	Small letter Pad	30 Pcs
6	Basket	12 Pcs
7	Battery (big)	12 pcs
8	Battery (small)	12 pcs
9	Bleaching Powder	12 pcs
10	Cello tape	12 pcs
11	Clip file	50 pcs
12	Tag file	50 pcs
13	calculator	12 pcs
14	Duster	30 pcs
15	Demi paper	1000 pcs
16	Flap	6 bundles
17	Finail	12 pcs
18	Fevi stick	1 box
19	sanitizer	5 ltr. Bottle
20	Harpic	12 pcs
21	Highlighter	12 pcs
22	Hand wash	12 pcs

23	Phor	12 pcs
24	Pen	2 box (use & through)
25	Pen	Cello (2Box blue& 2box black)
26	refille	Luxart (Liquiwhite blue) 20 pcs
27	Note Sheet	50 pcs (Multipurpose)
28	Order Forms	50 pcs (Multipurpose)
29	PVC folder	50 pcs
30	Tag file	50 pcs(Multipurpose)
31	Kathi Jharoo	6 pcs
32	Full Jharoo	6 pcs
33	Pencil ,Rubber & Sharpner	Each 2 boxes
34	James clip	1 box
35	Binder clip	1 box (big)
36	Register	Attendance (6 pcs)
37	Napholine	1 pkt.
38	Whitener & Marker	Each 12 pcs
39	Bill	100 pcs
40	Challan Book	100 pcs

The bidders are to submit (1) Quotation (in their company letter head) (2) Credentials viz., photocopies of current and relevant Trade license, PAN card, latest income tax return, GST certificate.

The tenders will be received by the office of the undersigned at 3rd floor of Akbar Mansion, P-1 hide lane, Kolkata- 700073 from 06.05.2022 to 13.05.2022 on all working days from 11 a.m. to 4 p.m. and the same will be opened on 17.05.2022 at 3.30 p.m. Application through postal service or courier service is not accepted.

The Authority reserves the right to accept or reject any tender without assigning any reason. Parties shall be liable to replace defective or inferior articles. Failure to execute order to the satisfaction of the authority, shall lead to cancellation of order.



Chief Executive Officer

Chief Executive Officer
West Bengal State Multipurpose Consumers' Co-operative Federation Ltd.
P-1 Hide Lane, Akbar Mansion (3rd Floor), Kolkata-700 079